


MEETING NOTICE
BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 3

Notice is hereby given that the Board of Commissioners of the **BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 3** will hold a meeting on **February 12, 2018 at 6:30 P.M.** at the following place in the District: **District's Manvel EMS Station, 6931 Masters Road, Manvel, TX 77578.**

The District will consider and act upon the following matters:

1. Call to order, roll call, pledge of allegiance, opening prayer and welcome guests.
2. To receive public comment.
3. To receive reports from District providers:
 - a. Manvel EMS
 - b. Manvel Fire Department
 - c. Rosharon Fire Department
4. To review and approve minutes of prior meeting(s).
5. Consent Agenda - routine capital and operations items funding under the district budget and service provider contracts, and funding/payment of operations and capital items previously approved by the District:
 - a. Myrtle Cruz, Inc. (January Bookkeeping) \$ 979.33
 - b. Coveler & Peeler, PC (January Legal Services) \$ 6,883.71
 - c. Siddons-Martin – Repair / Maint. Inv. 19401929, 900A, 969A \$ 9,744.76
 - d. Rosharon VFD – Reimb. for Truck Repair Expense \$ 1,131.86
 - e. Manvel EMS – Reimb. ICFVD Truck Repair (Heitman Inv.34372) \$ 5,485.43
 - f. VFIS of Texas – Inv. 40842 – Rosharon VFD LOSAP Cont. 2018 \$ 4,200.00
 - g. VFIS of Texas – Inv. 41144 – Addition of Ambulance \$ 1,142.06
 - h. Ro'Vin Garrett, RTA – Commission Calc. – Inv. 44 2017 \$ 15,836.16
 - i. Web Unlimited – Website Hosting \$ 35.00
 - j. Liverpool VFD – Reimbursement for Operating Expenses \$ 5,317.58
6. Non-consent agenda requests for funding and/or approval (small capital, capital enhancements, etc.) for review and action by the Board:
7. Financial matters:
 - a. To review and take action on District investments including adopting or amending District investment policy.
 - b. To receive a report on District financial condition.
 - c. To pay District bills.
8. To review and take action to approve sales of properties held in trust by Brazoria County Tax Office.
9. To review, discuss, and take action on the disposition of surplus or salvage property.
10. To review and take action to authorize the Executive Director to submit a credit application for certain operational supply and maintenance vendors on behalf of the District
11. To receive a report regarding District participation in various grant programs and to take any necessary action related to grant awards.
12. To review submitted proposals and select a vendor for the purchase of fire and rescue equipment for new fire trucks.
13. To meet in closed session to discuss personnel matters, real estate and to consult with legal counsel under authority of Texas Government Code sections 551.071, 551.072 and 551.074.

14. To review and take action to appoint a District representative to participating volunteer boards as required by the Texas Emergency Services Retirement System.
15. To review, discuss and take action regarding the acquisition of real estate for the development of fire and/or EMS facilities, including, but not limited to, receiving information from feasibility studies and/or site planning activities and engaging professional services related to real the evaluation of real property suitability for emergency services facilities.
16. To review any and all issues related to coverage of the District by emergency services providers, including, but not limited to funding emergency services, coverage areas, proposed consolidation of providers, proposed assumption of services directly by the District, including hiring personnel, and placement of emergency services facilities, vehicles and equipment.
17. To review and take action to approve the purchase of insurance coverage related to the District becoming a direct provider of emergency services.
18. To review and take action to enter into an agreement to receive ownership of certain capital assets from Manvel Emergency Medical Services related to the District becoming a direct provider of emergency services.
19. To review and take action to authorize the capital purchase of PPE for Liverpool Volunteer Fire Department.
20. To review and take action to revise emergency services provider funding including, but not limited to, additional operations funding, funding for grant matches, and capital advances.
21. To review and take action on resolution to impose costs allowed under the Public Information Act.
22. To review and take action on emergency requests from providers for funds for, but not limited to, urgent repairs or replacement of equipment necessary to insure safety to providers and the public.
23. Adjourn.



Dave Ferguson, District Representative

BRAZORIA COUNTY
EMERGENCY SERVICES DISTRICT NO. 3
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