

MINUTES OF THE SEPTEMBER 27, 2018
SPECIAL MEETING OF THE
BRAZORIA COUNTY
EMERGENCY SERVICES DISTRICT NO. 3

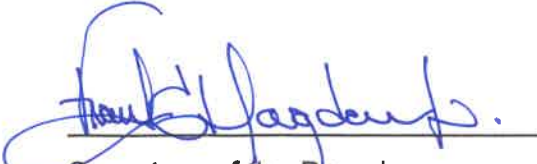
A special meeting was duly called of the **BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 3**, which was held on **September 27, 2018**, at the District's Manvel EMS Station, 6931 Masters Road, Manvel, Texas 77578.

The meeting was called to order at 6:30 P.M. by **DARRELL VALUSEK**, District President. Those commissioners present were **DARRELL VALUSEK, MIKE JONES, FRANK HAGDORN, MATT GLAVES, AND ROY BEKEN**. Also present were District Executive Director Dave Ferguson, and District legal counsel John Peeler of Coveler & Peeler, PC.

The Board addressed item 2, to review and take action on employment matters, including but not limited to hiring, termination, duties, compensation, and benefits for employees, including emergency services personnel, administrative personnel and command staff. Mr. Ferguson discussed the resignation of Myrtle Cruz, the District's bookkeeper. Mr. Ferguson offered a draft job description and requested the approval to open the bookkeeper position which was previously un-budgeted. Mr. **BEKEN** made a motion, seconded by Mr. **JONES**, to approve the job description for the proposed bookkeeper position as presented. During discussion, Mr. **JONES** asked that a cap of \$60,000 annually be placed on the position and that all postings related to that job include notification that there was a \$60,000 cap. After discussion concluded, the motion was approved by a vote of 5 to 0.

The Board then addressed item 3, to receive presentations regarding proposed budget submissions from contracted District providers. The District then reviewed the proposed budgets from the five providers who presented to the Board: Alvin Volunteer Fire Department, Alvin Emergency Medical Service, Liverpool Volunteer Fire Department, Manvel Volunteer Fire Department, and Iowa Colony Volunteer Fire Department. The Board and administrative personnel asked questions of the providers as they presented their proposals.

There being no further business brought before the Board, upon made motion to adjourn, meeting adjourned at 9:25 P.M.


Secretary of the Board