

**MEETING NOTICE**  
**BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 3**

Notice is hereby given that the Board of Commissioners of the **BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 3** will hold a meeting on **January 14, 2019 at 6:30 P.M.** at the following place in the District: **District's Manvel EMS Station, 6931 Masters Road, Manvel, TX 77578.**

The District will consider and act upon the following matters:

1. Call to order, roll call, pledge of allegiance, opening prayer and welcome guests.
2. Administer oath of office to re-appointed commissioners.
3. Elect District Board officers for the 2019 term.
4. To recognize individuals and/or providers for their service to the District.
5. To receive public comment
6. To receive and/or execute 2019 Emergency Services Provider Contracts.
7. To receive reports from District providers.
  - a. Danbury EMS
  - b. Iowa Colony Fire Department
  - c. Liverpool Fire Department
8. Consent Agenda – The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a commissioner so requests, in which event, the item will be removed and placed on the Non-Consent Agenda:
  - a. Approve minutes of prior meetings.
  - b. Financial and bookkeeping matters, including payment of the bills and review of reports concerning the District financial condition and investments.
9. Non-Consent Agenda:
  - a. Items removed from the Consent Agenda
  - b. First State Bank – Radio Loan Payoff for Iowa Colony VFD \$ 18,532.00
  - c. Lone Star Emergency Group – 01/07 Statement – Vehicle Maint. \$ 69,973.10
  - d. Danbury EMS – 1<sup>st</sup> Quarter Operations \$ 99,500.00
10. To review and take action to approve sales of properties held in trust by Brazoria County Tax Office.
11. To review and take action to Release Myrtle Cruz, Inc. from bookkeeping services for the District, subject to reasonable assistance in transition and audit issues to be billed by Myrtle Cruz, Inc.
12. To receive a presentation from District administrative staff regarding changes to the District accounting processes.
13. To review and take action to modify District administrative procedures.
14. To receive information regarding District and/or Provider participation in various grant programs.
15. To review and take action to authorize the capital purchase of fire apparatus.
16. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.
17. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

18. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters including compensation, policies, benefits, scheduling, retention, and/or hiring employees including fire suppression personnel, EMS personnel, administrative staff, executive/command staff, and Executive Director.
19. To review and take action on personnel matters including compensation, policies, benefits, scheduling, retention, and/or hiring employees including fire suppression personnel, EMS personnel, administrative staff, executive/command staff, and Executive Director.
20. To review and take action to amend the 2019 District budget.
21. To review any and all issues related to coverage of the District by emergency services providers, including, but not limited to funding emergency services, coverage areas, proposed consolidation of providers, proposed assumption of services directly by the District, including hiring personnel, and placement of emergency services facilities, vehicles and equipment.
22. To review, discuss, and take action regarding the acquisition of real estate for the development of fire and/or EMS facilities, including, but not limited to, receiving information and engaging professional services related to the selection of real property for emergency services facilities.
23. To review and take action to approve issuing a request for proposals for financing of real estate for the development of fire and/or EMS facilities.
24. To review and take action to revise emergency services provider funding including, but not limited to, additional operations funding, funding for grant matches, and capital advances.
25. To review and take action on emergency requests from providers for funds for, but not limited to, urgent repairs or replacement of equipment necessary to insure safety to providers and the public.
26. Adjourn.



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**Dave Ferguson, Executive Director**  
BRAZORIA COUNTY  
EMERGENCY SERVICES DISTRICT NO. 3  
6931 MASTERS  
MANVEL, TEXAS 77578  
PHONE (281) 519-8779  
FAX (281) 489-0024