

**MINUTES OF THE FEBRUARY 1, 2019 SPECIAL MEETING OF THE  
BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 3**

A special meeting was duly called of the **BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 3**, which was held on **February 1, 2019**, at the District's Manvel EMS Station, 6931 Masters Road, Manvel, Texas 77578.

The meeting was called to order at 12:00 P.M. by **DARRELL VALUSEK**, District President. Those commissioners present were **MIKE JONES, FRANK HAGDORN**, and **ROY BEKEN**. Commissioner **MATT GLAVES** was not in attendance. Also present were District Executive Director Dave Ferguson and chiefs and members of the District's fire and emergency medical service providers.

The Board agreed to move agenda item 2, regarding meeting in closed session, until later in the meeting.

The Board then addressed agenda item 3, regarding the acquisition of real estate for development of fire/EMS facilities. Mr. Ferguson recommended the Board approve three separate proposals related to the purchase of the real estate currently under contract. After review, of the first proposal from Terra Surveying, a motion was made by Mr. **BEKEN** and seconded by Mr. **HAGDORN** to approve a survey of both the boundaries and the topographic features of the proposed property in the amount of \$8,910. The motion was approved by a vote of 4 to 0. Mr. Ferguson presented a proposal from Terracon for a wetlands survey of the property. Mr. Ferguson explained that, because there were identified wetlands near the property, a more extensive survey may be required, as outlined in the proposal. After reviewing the proposal, a motion was made by Mr. **BEKEN** and seconded by Mr. **HAGDORN** approving the proposed amount of \$5,750 for the survey. The motion was approved by a vote of 4 to 0. Mr. Ferguson presented the third proposal, also from Terracon, to perform a Phase 1 environmental assessment. Mr. Ferguson explained that the survey may not be needed, as assessments had been completed in 2004 and 2013, but asked the Board to authorize the acceptance of the proposal if it is determined later that a new assessment is required.

A motion was made by Mr. **BEKEN** and seconded by Mr. **JONES**. The motion was approved by a vote of 4 to 0.

The Board then addressed agenda item 4, regarding the development of fire/EMS facilities. Mr. Ferguson explained to the Board that it was time to engage an architect to begin the design process of the next District station and presented a proposal from Slattery Tackett Architects. Mr. Ferguson reminded the Board that the firm had designed the EMS facility in Manvel and had been engaged to assist the District in the feasibility studies of property currently being evaluated by the District. The Board discussed the proposal from Slattery Tackett Architects. Mr. Ferguson recommended that the board approve the proposal and further explained that if the District approved the proposal, Mr. Slattery would provide an American Institute of Architects contract for signature including the details provided in his firm's proposal. Mr. Ferguson also recommended that the Board authorize Mr. **VALUSEK** to sign the contract once provided Mr. Slattery and reviewed by Mr. Peeler, counsel for the District. Mr. **HAGDORN** asked Mr. Ferguson to clarify the proposed pricing structure from Slattery Tackett Architects. After review, a motion was made by Mr. **HAGDORN** and seconded by Mr. **JONES** to approve the proposal and to authorize Mr. **VALUSEK**, the Board President, to execute the AIA contract after it has been reviewed by Mr. Peeler. The motion was approved by a vote of 4 to 0.

The Board then revisited agenda item 2, closed session. The Board entered Closed Session at 12:11 P.M. and returned to Open Session at 12:42 P.M.

There being no further business brought before the Board, nor any further public comment upon Motion made, the meeting adjourned at 12:43 P.M.



Secretary of the Board