

**MINUTES OF THE FEBRUARY 20, 2019 SPECIAL MEETING OF THE  
BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 3**

A special meeting was duly called of the **BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 3**, which was held on **February 20, 2019**, at the District's Manvel EMS Station, 6931 Masters Road, Manvel, Texas 77578.

The meeting was called to order at 9:00 A.M. by **DARRELL VALUSEK**, District President. Those commissioners present were **MIKE JONES, FRANK HAGDORN, MATT GLAVES** and **ROY BEKEN**. Also present were District Executive Director Dave Ferguson, Assistant Director of Finance Beth Strobe, and members of the District's fire and emergency medical service providers.

The Board addressed item 2 of the agenda, to review and approve the consent agenda. There were no minutes to be approved and there were no concerns with the financial and bookkeeping matters. A motion was made by Mr. **GLAVES** and seconded by Mr. **BEKEN** to approve the consent agenda consisting of financial matters. The motion was carried by a vote of 5 to 0.

The Board then addressed item 3, the Non-Consent Agenda, including items removed from the Consent Agenda. No items were submitted.

The Board then addressed agenda item 4, to review and take action regarding the engagement of an auditor for the 2018 District audit. There was discussion concerning the significant increase in pricing from year to year. Mr. **BEKEN** requested that the District send out a Request for Qualifications (RFQ) to acquire a new auditing company for the 2019 audit. A motion was made by Mr. **BEKEN** and seconded by Mr. **GLAVES** to continue with the current audit firm for the 2018 audit and distribute a Request for Proposal for the 2019 District audit. The motion was approved by a vote of 5 to 0.

The Board then addressed agenda item 5, to review and take action regarding the District's financial and banking arrangements. Mr. Peeler presented the Board with a completed resolution to be signed allowing authorization for Mr. Ferguson and Ms. Strobe to replace Myrtle Cruz on any banking information. A motion was made by Mr. **BEKEN** and seconded by Mr. **GLAVES** to allow necessary changes. The motion was approved by a vote of 5 to 0.

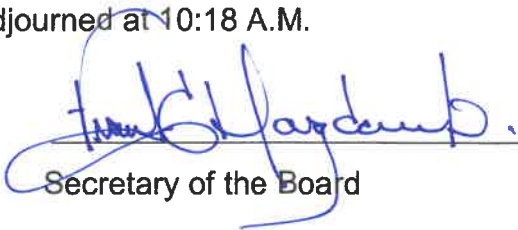
The Board next addressed agenda items 6 and 7, Closed Session. The Board entered Closed session to consult with legal counsel and to discuss items related to potential real estate transactions at 9:11 A.M. and returned to Open Session at 10:07 A.M.

The Board then addressed agenda item 8, to review and take action regarding the acquisition of real estate. No action was taken.

The Board then addressed agenda item 9, to review and take action to modify District administrative procedures allowing District commissioners to execute checks in between meeting dates, for routine, budgeted operational expenses. Mr. Ferguson stated a policy would be developed at a later date. A motion was made to allow modification of the procedure by Mr. **GLAVES** and seconded by Mr. **BEKEN**. The motion was approved by a vote of 5 to 0.

The Board then addressed agenda item 10, to review and take action to approve District-wide utility contracts for District owned and/or leased facilities. Green Mountain Energy Company submitted 2 term options and Mr. Ferguson recommended the Board approve a 28 month term with a fixed rate of \$0.05795/kWh. A motion was made by Mr. **GLAVES** and seconded by Mr. **BEKEN** to approve District-wide energy contracts. The motion was approved by a vote of 5 to 0.

There being no further business brought before the Board, nor any further public comment upon Motion made, the meeting adjourned at 10:18 A.M.

  
Secretary of the Board