

MINUTES OF THE APRIL 8, 2019 MEETING OF THE
BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 3

A meeting was duly called of the **BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 3**, which was held on **April 8, 2019**, at the District's Manvel EMS Station, 6931 Masters Road, Manvel, Texas 77578.

The meeting was called to order at 6:30 P.M. by **DARRELL VALUSEK**, District President. Those commissioners present were **MATT GLAVES, FRANK HAGDORN, MIKE JONES**, and **ROY BEKEN**. Also present were District Executive Director Dave Ferguson, District legal counsel John Peeler, chiefs, directors and members of the District's fire and emergency medical service providers.

The Board opened the floor for public comment under agenda item 2. Josh Walters, Assistant Chief of Iowa Colony Fire Department expressed concern about the District's changes to graphics on all District fire apparatus.

The Board next addressed item 3, to receive reports from District providers. No one was present to report on behalf of Alvin Emergency Medical Services.

Rex Klesel provided an update for Alvin Volunteer Fire Department: year to date there have been 113 calls out of district and 48 calls in district. In March Alvin Volunteer Fire Department provided 3 mutual-aid calls and received no mutual aid. In March, Alvin responded to 3 calls in the Liverpool area. Alvin Volunteer Fire Department currently has 61 volunteers, 2 part time staff, 4 full time staff and 5 recruits with approximately 2 weeks left in training. The department was recently given a high-water truck that needs some work. The city of Alvin is hosting a bike ride fundraiser and the proceeds will go to the Alvin Volunteer Fire Department.

Neal Morton provided an update for Angleton Volunteer Fire Department: there has been a 28% increase in calls for 2019 with 196 calls year to date, 35 of which were structure fires. Angleton Volunteer Fire Department has 4 full time staff members and 40 members; they average 8 people per call. They currently have 4 students in firefighter 1 school. In 2019 they have had 1 fatality that occurred in a structure fire.

The Board next addressed agenda item 4, to review and approve the consent agenda including prior meeting minutes and financial matters. Mr. **GLAVES** made a

motion to approve the consent agenda and Mr. **BEKEN** seconded the motion. The motion was approved by a vote of 5 to 0.

The Board then addressed agenda item 5, the non-consent agenda, including items removed from the consent agenda and Brush truck payoff for C.R. 143 Volunteer Fire Department. Nothing was removed from the consent agenda. Mr. **GLAVES** made a motion to pay off the total amount of Cr. 143 Volunteer Fire Department's brush Truck Loan in the amount of \$49,122.47 and Mr. **BEKEN** seconded the motion. The motion was approved by a vote of 5 to 0.

The Board then addressed agenda item 6, to review and take action to grant tax exemptions for 2019. Mr. Peeler informed the Board that there were 3 areas the District could grant exemptions in, Homestead, those over 65 and those with disabilities. Currently the District grants \$10,000.00 exemptions for those over 65 and those with disabilities and gives no exemptions for homestead. A motion was made by Mr. **GLAVES** to keep the current exemption values and Mr. **BEKEN** seconded the motion. The motion was approved by a vote of 5 to 0.

The Board then addressed agenda item 7, to review and take action on the District 2018 audit. Mr. Ferguson informed the Board that the audit was close to completion but not finished yet. No action was taken.

The Board then addressed agenda item 8, to review and take action to approve sales of properties held in trust by Brazoria County Tax Office. No action was taken as no property files were received from the County.

The Board then addressed agenda item 9, to discuss and take action on the disposition of surplus or salvage property. Lone Star Emergency Group is currently removing the skid from a 1982 District Reserve brush truck to outfit a new brush truck. Lone Star Emergency Group has offered to apply an \$1,100.00 credit to the upfit of the new truck in exchange for the 1982 brush truck. Mr. **GLAVES** made a motion to approve the trade of the truck for \$1,100.00 credit for service. The motion was seconded by Mr. **BEKEN** and approved by a vote of 5 to 0.

The Board then addressed agenda item 10, to modify District administrative procedures. No action was taken.

The Board then addressed agenda item 11, to review and take action regarding the District's financial arrangements. Commissioners reviewed a Depository Pledge Agreement submitted by Wells Fargo to authorize the District to make deposits. A motion was made by Mr. **BEKEN** to approve the Depository Pledge Agreement and seconded by Mr. **GLAVES**. The motion was approved by a vote of 5 to 0.

The Board then addressed agenda item 12, to receive an update regarding the development of District emergency management policy and procedures. Mr. **JONES** informed the Board that he has been working with the District staff to develop procedures to compile, and track information needed for potential FEMA reimbursements, working with Brazoria County on staffing. Mr. **JONES** also informed the Board that he will be teaching NIMS 300 and 400 classes necessary for emergency management at the end of April for anyone who needs the courses.

The Board then addressed agenda item 13, to receive a report regarding an operational investigation. Mr. Owens prepared an investigation regarding a motor vehicle accident that occurred in the District. The investigation was completed in order to identify critical observations, performance improvement opportunities, and recommendations for the District and the contracted emergency services providers. There was discussion regarding dispatch issues and Life Flight training opportunities for the providers.

The Board then addressed agenda items 14 and 15, closed session. The Board entered closed session to consult with legal counsel and to discuss matters related to real estate at 7:01 P.M. and returned to open session at 7:59 P.M.

The Board then addressed agenda item 16, to review and take action regarding the acquisition of real estate for the development of fire and/or EMS facilities including, but not limited to, receiving information and engaging professional services related to the selection of real property for emergency services facilities. There were 2 motions made for this agenda item. The first motion was made by Mr. **BEKEN** and seconded by Mr. **GLAVES** to approve the President to execute the real estate contract discussed in closed session upon completion of the requested revision. The motion was approved by a vote of 5 to 0. The second motion was made by Mr. **BEKEN** and seconded by Mr. **GLAVES** to authorize the District President to execute a contract addendum to the existing real

estate contract extending the feasibility period up to 30 days. The motion was approved by a vote of 5 to 0.

The Board then addressed agenda item 17, to review any and all issues related to coverage of the District by emergency services providers. No action was taken.

The Board then addressed agenda item 18, to review and take action to revise emergency services provider funding. No action was taken.

The Board then addressed agenda item 19, to review and take action on emergency requests from providers for funds for, but not limited to, urgent repairs or replacement of equipment necessary to in No action was taken.

There being no further business brought before the Board, nor any further public comment upon motion made, the meeting adjourned at 8:01 P.M.



Secretary of the Board