

**MINUTES OF THE JULY 15, 2019 SPECIAL MEETING OF THE
BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 3**

A special meeting was duly called of the **BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 3**, which was held on **July 15, 2019**, at the District's Administrative Offices, 6931 Masters Road, Manvel, Texas 77578.

The meeting was called to order at 6:35 P.M. by **DARRELL VALUSEK**, District President. Those commissioners present were **MIKE JONES, FRANK HAGDORN, MATT GLAVES** and **ROY BEKEN**. Also present were District Executive Director Dave Ferguson, District legal counsel John Peeler, and members of the District's fire and emergency medical service providers.

The Board addressed agenda item 2, a workshop to review and discuss the planning, design, and financial impact of developing future fire and EMS facilities. There was discussion between the Board, the District staff, and David Slattery, the District's architect regarding future fire and/or EMS facilities. Commissioners asked various questions regarding pricing, size of facilities, and the scope of facilities. Mr. Slattery assisted in answering questions and explaining the potential projects in more detail to assist the Board in making the best decision.

The Board then chose to address agenda item 5 next, to review, discuss, and take action regarding the development of fire and/or EMS facilities including, but not limited to, establishing a budget for current and/or future projects. A motion was made by Mr. **GLAVES** and seconded by Mr. **BEKEN** to continue a dual design route with the first option being approximately 13,500-14,000 sq. ft. with 3 bays and 10 dorms and an alternate option of 21,500 sq. ft. fire and EMS facility including administration offices. The motion was approved by a vote of 5 to 0.

The Board then addressed agenda item 6, to review proposals and take action to award a construction manager-at-risk contract for the development of a District fire and EMS facility. Mr. Slattery received 5 responses to the Request for Proposal that was published. The Board reviewed the responses, including references and scoring sheet completed by Mr. Slattery and discussed the qualifications of each company with Mr. Slattery. A motion was made by Mr. **BEKEN** and seconded by Mr. **HAGDORN** to

authorize staff to execute a contract with Durotech. The motion was approved by a vote of 5 to 0.

The Board then addressed agenda items 3 and 4, to meet in Closed Session with district legal counsel regarding pending litigation and real estate matters. The Board entered into Closed Session at 7:37 P.M. and returned to Open Session at 8:30 P.M.

The Board then addressed agenda item 7, to receive information from the Texas County and District Retirement System and to consider possible actions necessary to enroll the District. A motion was made by Mr. **HAGDORN** and seconded by Mr. **JONES** to begin the retirement program at 7% with a 2 to 1 match and a 5-year vesting period. An amendment was offered by Mr. **BEKEN** to begin the retirement program at 7% with a 1 to 1 match and an 8-year vesting period. The amendment failed as it did not receive a second. The motion was approved by a vote of 4 to 1.

The Board then addressed agenda item 8, to review and take action related to District legal counsel including, but not limited to, action to engage, retain, or terminate. There was discussion between the commissioners and Mr. Peeler regarding performance of the District's legal representation. A motion was made by Mr. **HAGDORN** and seconded by Mr. **BEKEN** to amend the District's organizational chart to have the District legal counsel report directly to the Executive Director. It was discussed among the commissioners that this would enhance the day-to-day oversight of the firm's performance and the District's legal needs. The motion was approved by a vote of 5 to 0.

The meeting was adjourned at 9:09 P.M.



Secretary of the Board