

MINUTES OF THE AUGUST 12, 2019 MEETING OF THE
BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 3

A meeting was duly called of the **BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 3**, which was held on **August 12, 2019**, at the District's Manvel Fire Station, 6212 Masters Road, Manvel, Texas 77578.

The meeting was called to order at 6:30 P.M. by **DARRELL VALUSEK**, District President. Those commissioners present were **MATT GLAVES, FRANK HAGDORN, MIKE JONES**, and **ROY BEKEN**. Also present were District Executive Director Dave Ferguson, District legal counsel John Peeler, chiefs, directors and members of the District's fire and emergency medical service providers.

The Board opened the floor for public comment under agenda item 2, but no public comment was offered.

The Board next addressed item 3, to approve the consent agenda including prior meeting minutes and financial matters. A motion was made by Mr. **BEKEN** and seconded by Mr. **GLAVES** to approve the consent agenda. The motion was approved by a vote of 5 to 0.

The Board then addressed item 4, the Non-Consent agenda. No items submitted.

The Board then addressed item 5, to review and take action to approve sales of properties held in trust by Brazoria County Tax Office. Two property files were received from the county. A motion was made by Mr. **BEKEN** and seconded by Mr. **GLAVES** to approve the sales of both properties. The motion was approved by a vote of 5 to 0.

The Board then addressed item 6, to review and take action on the proposed District 2020 budget. Staff presented three budget plans to the Board. After reviewing the proposal, a motion was made by Mr. **BEKEN** and seconded by Mr. **GLAVES** to approve the proposed budget option which calls for expenditures of \$7,062,713.00 funded in part by \$6,145,263.00 tax revenue which would be raised by the levy of the 2019 ad valorem tax rate. The motion was approved by a vote of 5 to 0.

The Board then addressed item 7, to review and take action on the 2019 Tax Rate. Based on the approved budget, the District staff recommended the Board set the tax rate at \$0.10 per \$100, which would be a 6.32% increase over the effective tax rate of

\$0.093673/\$100 as calculated by the County Tax Office. Mr. Ferguson and Mr. Peeler noted that exceeding the effective tax rate will require two public hearings. A motion was made by Mr. **GLAVES** and seconded by Mr. **BEKEN** to exceed the effective tax rate by proposing a 2019 tax rate of \$0.10/\$100. The motion was approved by a vote of 5 to 0. A second motion was made by Mr. **BEKEN** and seconded by Mr. **GLAVES** to hold two public hearings with one at Liverpool City Hall on August 26, 2019 at 6:30 P.M. and one at Manvel Fire Station on September 5, 2019 at 10 A.M., assuming that the publication deadlines could be met and the facilities are available. The motion was approved by a vote of 5 to 0. The Board instructed staff and counsel to coordinate the schedule for the public hearings and to work with the Tax Office regarding required notices.

The Board then addressed agenda item 8, to review and take action to modify District administrative procedures. No action was taken.

The Board then addressed agenda item 9, to review and take action to approve an interlocal agreement enrolling the District into the BuyBoard cooperative purchasing program. A motion was made by Mr. **BEKEN** and seconded by Mr. **GLAVES** to approve the agreement. The motion was approved by a vote of 5 to 0.

The Board then addressed agenda items 10 and 11, to meet in Closed session regarding pending or contemplated litigation and real estate matters. The Board entered into Closed session at 6:43 P.M. and returned to open session at 7:09 P.M.

The Board then addressed agenda item 12, to review and take action regarding the acquisition of real estate for the development of fire and/or EMS facilities. No action was taken.

The Board then addressed agenda item 13, to review and take action on the proposed lease of real property to be used for District storage and maintenance. The District staff proposed leasing warehouse space on Highway 6. A motion was made by Mr. **GLAVES** and seconded by Mr. **BEKEN** to allow District staff and Mr. HAGDORN to negotiate a lease of space for maintenance and logistics facilities based upon the terms discussed by the Board in closed session and to allow Mr. VALUSEK to execute the lease when completed. The motion was approved by a vote of 5 to 0.

The Board then addressed agenda item 14, to review any and all issues related to coverage of the District by emergency services providers. Mr. Owens informed the Board

that the Liverpool Volunteer Fire Department had submitted a formal letter of intent executed by Chief Morris. It was Mr. Owens' recommendation that the Board Approve and accept the letter of intent and the assignment agreement regarding the transfer of assets from the Liverpool Volunteer Fire Department to Brazoria County Emergency Services District No. 3. A motion was made by Mr. **JONES** and seconded by Mr. **HAGDORN** to accept and approve both documents. The motion was approved by a vote of 5 to 0. The Board instructed staff and counsel to effectuate the letter and agreement to move forward with the District providing fire suppression services in the traditional Liverpool VFD coverage area.

The Board then addressed agenda item 15, to review and take action to approve the settlement of any pending lawsuit. No action was taken.

The Board then addressed agenda item 16, to review and take action to revise emergency services provider funding. Scott Myers, Chief of Angleton Volunteer Fire Department informed the Board that he had 30 spare air pack bottles expiring over the next two years if any department was in need. No action was taken.

The Board then addressed agenda item 17, to review and take action on emergency requests from providers. No action was taken.

There being no further business brought before the Board, nor any further public comment upon motion made, the meeting adjourned at 7:16 P.M.



Secretary of the Board