

MINUTES OF THE OCTOBER 14, 2019 MEETING OF THE
BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 3

A meeting was duly called of the **BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 3**, which was held on **October 14, 2019**, at the District's Manvel Fire Station, 6212 Masters Road, Manvel, Texas 77578.

The meeting was called to order at 6:30 P.M. by **DARRELL VALUSEK**, District President. Those commissioners present were **MATT GLAVES, FRANK HAGDORN, and MIKE JONES**. Those commissioners not present were **ROY BEKEN**. Also present were District Executive Director Dave Ferguson, District legal counsel John Peeler, chiefs, directors and members of the District's fire and emergency medical service providers.

The Board opened the floor for public comment under agenda item 2. Barbara Willis, a resident of Meridiana, expressed her concerns about a lecture held by the District regarding laws effecting ESD's, she also reminded District providers and District commissioners to work together to better the community. Ms. Willis also expressed her concerns about the District website.

The Board next addressed item 3, to receive reports from District providers.

Chief Lucille Maes provided a report for Angleton Area Emergency Medical Corps. The department has run more calls overall with 43 members and 2 members currently in school. The department has attended a plethora of trainings throughout the year including Narcan training, PHI Air-Med training, and training opportunities with the local police department and UTMB Angleton. The department has also actively participated with community members throughout the year including participating in a reading program with local schools, gathering items to send to victims from Tropical Storm Imelda, and participating in National night out. The department is looking forward to participating in the Blue Santa program in Angleton and the Angel Tree project which assist with Christmas shopping for children in need and Christmas shopping for elderly community members respectively. Lastly, the department has worked with neighboring agencies to compare policies and assist with internal audits.

No one was present to provide a report for County Road 143 Volunteer Fire Department.

Chief Scott Osborn provided a report for Danbury Volunteer Fire Department. The department has had 119 calls throughout the year with 58 mutual aids and 22 members. The department participated in training with the Angleton Fire Department at the fire field in Angleton and are planning an additional training day for the end of the year. The department had plans to pass out candy and safety items for trick - or - treaters on Halloween.

Chief George Bullington provided a report for Demi-John Volunteer Fire Department. The department has had 6 calls since he became chief on July 1, 2019, a majority of the calls were grass fires or wildlife calls. Chief Bullington expressed concerns of not being dispatched with EMS for motor vehicle accidents.

The Board then addressed agenda item 4, to review and approved the consent agenda. A motion was made by Mr. **GLAVES** and seconded by Mr. **JONES** to approve the consent agenda consisting of financial matters and minutes of prior meetings. The motion was approved by a vote of 4 to 0.

The Board then addressed agenda item 5, the Non-Consent agenda, including items removed from the Consent agenda. No action was taken.

The Board then addressed agenda item 6, to review and take action to approve sales of properties held in trust by Brazoria County Tax Office. A motion was made by Mr. **GLAVES** and seconded by Mr. **JONES** to approve the property. The motion was approved by a vote of 4 to 0.

The Board then addressed agenda item 7, to review, discuss, and take action on the disposition of surplus or salvage property. Mr. Ferguson informed the Board of a request that was received from Angleton Area Emergency Medical Corps to dispose of the only District owned ambulance in Angleton. The unit is a 2010 model in which \$36,000 of work has been done in the past 4 years. Mr. Ferguson requested the Board to declare the ambulance to be salvage property and allow Angleton Area Emergency Medical Corps to dispose of the unit as they see fit. A motion was made by Mr. **GLAVES** and seconded by Mr. **JONES** to declare the ambulance as salvage property and allow

Angleton Area Emergency Medical Corps to dispose of the unit as they choose. The motion was approved by a vote of 4 to 0.

The Board then addressed agenda item 8, to review and take action to authorize the purchase of firefighting equipment. Mr. Ferguson informed the Board that the District received a request from Danbury Volunteer Fire Department to purchase rescue equipment for the department. Mr. Ferguson informed the Board that the rescue equipment would be used to assist citizens in motor vehicle accidents. Mr. Ferguson also informed the Board that it was not a budgeted item but that it was not an unreasonable request and recommended the purchase. A motion was made by Mr. **GLAVES** and seconded by Mr. **HAGDORN** to purchase the rescue equipment after the budget approval. The motion was approved by a vote of 4 to 0.

The Board then addressed agenda items 9, 10, and 11, to meet in Closed session regarding pending or contemplated litigation, real estate matters, and personnel matters. The Board entered into Closed session at 6:52 P.M. and returned to open session at 8:08 P.M.

The Board then addressed agenda item 12, to review and take action to modify District administrative procedures related to the conduct of meetings. No action was taken.

The Board then addressed agenda item 13, to review and take action on the District 2020 budget. The Board was presented with the proposed District 2020 budget based on staff projections. District staff asked the Board to approve the proposed budget, as a draft to then be submitted to the District fire providers to review their individual spending projections. Any revisions to the proposed budget based on provider input would be submitted with the finalized budget for approval at the November District meeting. Mr. Ferguson explained that it was necessary to approve the budget for the cities and EMS providers to coincide with their budgeting processes. Any adjustments to the budget after the preliminary approval should affect the reserve, capital, or similar fund and not the city or EMS proposals. A motion was made by Mr. **GLAVES** and seconded by Mr. **HAGDORN** to preliminarily approve the proposed 2020 District budget to be submitted to the District fire providers for their review of individual spending budgets.

There was then discussion between the Board and District staff regarding the process for review the provider budgets. The motion was approved by a vote of 4 to 0.

The Board then addressed agenda item 14, to review and take action on 2020 emergency services contracts with municipalities, independent volunteer fire departments, and independent EMS agencies. No action was taken.

The Board then addressed agenda item 15, to review and take action regarding the approval of minor renovations/repairs to District or contracted provider facilities including the selection of vendors for the same. Mr. Ferguson informed the Board that a request for proposal was sent to four vendors for the renovations/repairs, of which three sent in a bid. No bid came in under the \$20,000 budget. Mr. Ferguson presented two options, one to complete all renovations with the exception of the HVAC system or to accept the bid from Classic Construction to complete the entire project for \$30,000. A motion was moved by Mr. **GLAVES** and seconded by MR. **JONES** to approve the bid from Classic Construction with the caveat that the District must receive the deed to the building and property before completing any renovations or repairs. The motion was approved by a vote of 3 to 0. Mr. HAGDORN abstained.

The Board then addressed agenda item 16, to review and take action to consider an interlocal agreement for emergency services with Brazoria County MUDs 21 and 22. There was discussion between the Board, District staff, and District providers regarding the agreement, including the number of first responders stationed in the area. A motion was made by Mr. **JONES** and seconded by Mr. **GLAVES** to approve the interlocal agreement with MUDs 21 and 22, pending review of the final, complete contract as approved by the MUDs by District legal counsel and Board President with the plan to add an additional first responder if and when it becomes possible. The motion was approved by a vote of 4 to 0.

The Board then addressed agenda item 17, to review any and all issues related to coverage of the District by emergency services providers. No action was taken.

The Board then addressed agenda item 18, to review and take action on personnel matters. No action was taken.

The Board then addressed agenda item 19, to review and take action to approve the settlement of any pending lawsuit. No action was taken.

The Board then addressed agenda item 20, to review and take action to revise emergency services provider funding. No action was taken.

The Board then addressed agenda item 21, to review and take action on emergency requests from providers. No action was taken.

There being no further business brought before the Board, nor any further public comment upon motion made, the meeting adjourned at 8:41 P.M.



Secretary of the Board

