

MEETING NOTICE
BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 3

Notice is hereby given that the Board of Commissioners of the **BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 3** will hold a meeting on **March 9, 2020** at **6:30 P.M.** at the following place in the District: **District's Manvel EMS Station, 6931 Masters Road, Manvel, TX 77578.**

The District will consider and act upon the following matters:

1. Call to order, roll call, pledge of allegiance, opening prayer and welcome guests.
2. To receive public comment
3. To hold re-elections for District Board of Commissioners for the 2020 term.
4. Consent Agenda – The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a commissioner so requests, in which event, the item will be removed and placed on the Non-Consent Agenda:
 - a. Approve minutes of prior meetings
 - b. Financial and bookkeeping matters, including payment of the bills and review of reports concerning the District financial condition and investments.
5. Non-Consent Agenda:
 - a. Items removed from the Consent Agenda
6. To receive information from Chief's Committee Liason
7. To review and take action to modify District administrative procedures.
8. To review and take action on an overtime policy for District Administrative employees.
9. To review and take action to appoint a District representative to the Pension Board for Manvel Volunteer Fire Department.
10. To review proposals and take action to grant award for the Liverpool station renovation.
11. To review and take action on District vehicle and building maintenance request policy and forms.
12. To review and take action on maintenance of non ESD owned vehicles.
13. To review and take action on a contract amendment with Harris County Emergency Corps regarding dispatch services.
14. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.
15. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
16. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
17. To review and take action on personnel matters, including appointment, employment, evaluation, reassignment, duties, discipline, compensation, benefits, or dismissal of employees, including administrative staff, command staff and emergency services staff.
18. To review and take action related to District legal counsel including, but not limited to, action to engage, retain, or terminate.
19. To review and take action on the 2020 budget.
20. To review and take action on any pending or contemplated litigation or settlement offers.

21. To review and take action on emergency requests from providers for funds for, but not limited to, urgent repairs or replacement of equipment necessary to insure safety to providers and the public.
22. To discuss items to be placed on future agendas.
23. Adjourn.

Emily Havens

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